

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston Rd.
Cypress, Texas 77429-5948
Phone 281 894-0151 • Fax 281 894-4828

TO: THE BOARD OF COMMISSIONERS OF HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13 OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS.


Notice is hereby given that the Board of Commissioners of Emergency Services District No. 13 of Harris County, Texas, will a regular Board Meeting on MAY 21, 2018, at 7:30 p.m. at 11900 Cypress North Houston, Cypress, Texas, open to the public, inside the boundaries of the district, to consider and act upon the following matters.

AGENDA

ATTACHED

ADJOURN





Scott A. Johnson
Secretary/Treasurer

NOTICE OF MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Monday, May 21, 2018, 7:30 P.M.

Call to Order
Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report
- D. Public Comment
Time will be limited to 3 minutes for a speaker whose subject matter does not relate to an identifiable item of business on this agenda.

A speaker whose subject matter relates to an identifiable item of business on this agenda must begin by stating which agenda item is relevant and will receive an additional 2 minutes for a total of 5 minutes.
- E. Any additional business that may come before the Board.

Action Items:

- I. Municipal Information Services annual update of independent financial analysis and approve five-year agreement as proposed.
- II. To review, discuss, and take action on granting exemptions for 2018.
- III. To review, discuss, and take action regarding water rescue equipment purchase changes.
- IV. To review, discuss, and approve changes to Pledgee Agreement Form and Federal Reserve Bank Joint Custody Service via FedMail.
- V. Review, discuss and take action regarding traffic pre-emption.
- VI. Review, discuss and take action regarding leasing a vehicle to Emergency Ministries.
- VII. To receive a report from Joiner Architects related to architectural and engineering services provided to the District and to review, discuss and take action on Station 21 renovation matters and Station 23 renovation and restoration matters, payment applications and change orders.
- VIII. Review, discuss and take action with respect to any pay applications requested by Axis Builders as approved by Joiner Architects.
- IX. To review, discuss and take action regarding Hurricane Harvey mitigation.
- X. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
Meeting Agenda May 21, 2018 continued

- XI. To consider payment to Cypress Creek VFD:
 - a. Monthly reimbursement.
- XII. To consider approval for payment to Coveler & Peeler, P.C. for professional services as invoiced.
- XIII. To review, discuss and take action regarding an additional payment of \$18,976.00 to TML Intergovernmental Risk Pool resulting from the payroll audit for plan year October 2016-2017.
- XIV. To review and approve coverage proposal and payment of annual premiums for District Insurance Policy Renewals June 8, 2018.
- XV. To review and approve expense reimbursements and Trainings including the SAFE-D Annual Conference & webcasts, continuing college education credits and online training classes for Commissioners and Employees.
- XVI. To pay District bills and consider approval of the List of Checks Issued which includes disbursements as approved separately; ACH withdrawals and transfers for payroll processing; TCDRS retirement plan; and operating expenses as well as any other checks that are presented at the meeting.
- XVII. To consider for approval the Harris County E.S.D. No. 13 Financial Statements of April 30, 2018 as presented.
- XVIII. To consider for approval the minutes from the District meeting which occurred on April 23, 2018.
- XIX. To discuss and ratify the hiring of the new District clerical position employee.
- XX. To review, update, and approve personnel matters and policies which may include, rates, benefits, hours, paid time off, sick pay, and holiday pay.
- XXI. To review, discuss and take action on any District matters which need to be included on the June 2018 meeting agenda.
- XXII. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
- XXIII. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- XXIV. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- XXV. To take action considered as a result of executive session.

Adjourn