

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Monday, October 22, 2018, 7:30 P.M.

Call to Order

Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report
- D. Public Comment
- E. Any additional business that may come before the Board.

Action Items:

- I. To accept the 3rd Quarter Investment Report as submitted.
- II. To consider and approve booking the room for the 2019 Cypress Creek Banquet.
- III. To consider and approve the audit proposal for HCESD13 2018 audit.
- IV. To review, discuss and take action regarding leasing a vehicle to Emergency Ministries.
- V. To review, discuss and take action for Hurricane Harvey mitigation.
- VI. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
- VII. To consider payment to Cypress Creek VFD:
 - a. Monthly reimbursement.
- VIII. To review sales tax analysis from consultant and to discuss any matters related to the imposition of a sales tax.
- IX. To receive a proposal from Touchstone District Services and consider entering into an agreement for public information services.
- X. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
- XI. To consider approval for payment to Coveler & Peeler, P.C. for professional services as invoiced.
- XII. To review and approve expense reimbursements and Trainings including the SAFE-D Annual Conference & webcasts, continuing college education credits and online training classes for Commissioners and Employees.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
Meeting Agenda October 22, 2018 continued

- XIII. To pay District bills and consider approval of the List of Checks Issued which includes disbursements as approved separately; ACH withdrawals and transfers for payroll processing; TCDRS retirement plan; and operating expenses as well as any other checks that are presented at the meeting.
- XIV. To accept Harris County E.S.D. No. 13 Financial Statements of August 31, 2018 as presented.
- XV. To consider approval of the minutes from the meeting September 24, 2018.
- XVI. To review, update, and approve personnel matters and policies which may include, rates, benefits, hours, paid time off, sick pay, and holiday pay.
- XVII. To review the Meeting dates for November and December and change if necessary.
- XVIII. To review and consider continuation of employees Flexible Spending Account with TASC (Total Administrative Services Corporations) for 2019.
- XIX. To review the Pre and Post Sixty-five Retiree Medical Health, Prescription/Part D and Supplemental Dental/Vision Benefit options for Calendar Year 2019.
- XX. To review, discuss, and take action on the new CCVFD/ESD relationship and service delivery model.
- XXI. To review, discuss and take action to authorize staff to begin the hiring process for 9 Full Time Firefighter positions.
- XXII. To review, discuss and take action on any District matters which need to be included on the November 2018 meeting agenda.
- XXIII. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
- XXIV. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- XXV. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- XXVI. To take action considered as a result of executive session.